APPRENTICE MONTHLY HOURS & EVALUATION REPORT FORM

ANCHORAGE ALASKA AREA PIPE TRADES 367 JOINT APPRENTICESHIP COMMITTEE

610 West 54th Avenue, Anchorage AK 99518-1137 Phone: (907) 562-2810, Fax: (907) 562-0467

THIS REPORT IS DUE IN THE JAC OFFICE BY THE 10TH OF EACH MONTH TO RECEIVE CREDIT

NAME: _____ MONTH & YEAR HOURS WORKED: _____

ADDRESS: _____ LOCAL DISPATCHED FROM: _____

PHONE NUMBER: _____ IF IN SCHOOL, CLASS NAME: _____

EMPLOYER: _____ JOB SITE : _____

DATE	A	B	C	D	E	S
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
TOTAL						

GRAND TOTAL

A = PIPEFITTING
B = WELDING
C = REFRIGERATION - AIR CONDITIONING - SERVICE - CONTROLS
D = HEATING
E = PLUMBING - WATER - WASTEWATER - FIXTURES - UNDERGROUND
S = SCHOOL - CLASSES Specify Name / Type Above

SUPERVISOR: Circle "A", "B" or "C" below that best describes the apprentices performance for this Month.

A = Above Average B = Average C = Needs Improvement

SUPERVISOR MUST MAKE A WRITTEN COMMENT ON EACH ITEM BELOW

QUALITY OF WORK:	**A**	**B**	**C**
ATTITUDE:	**A**	**B**	**C**
INITIATIVE:	**A**	**B**	**C**
FOLLOWS INSTRUCTIONS:	**A**	**B**	**C**
DEPENDABILITY:	**A**	**B**	**C**
MECHANICAL ABILITY:	**A**	**B**	**C**
PRODUCTION:	**A**	**B**	**C**

SUPERVISOR: THE JOURNEYMAN THAT THE APPRENTICE IS WORKING WITH.

** APPRENTICE, REMEMBER ** If you posted hours for a Holiday, you will **NOT** receive credit unless you specifically indicate here that you worked on the Holiday(s).

Did you work on the Holiday(s)? **YES** **NO**

REPORT FORM MUST BE TURNED IN MONTHLY WORKING OR NOT WORKING

Revision date 12-06-07

Additional remarks from Supervisor, Foreman, Contractor or General Foreman (Optional):

APPRENTICE'S SIGNATURE

SUPERVISORS SIGNATURE & PRINTED NAME DATE

COPY TO EMPLOYER: YES NO

Contractor or Foreman's Signature (Optional)

Apprentice must turn form into the Foreman by 5th of the Month. Foreman must return form to the Apprentice by 9th of the Month.